

Dear Parents

### **Our Plans for children Returning to School Next Week**

I hope this letter finds all pupils and parents well, and ready for the start of a new school year. I know many parents/ children may be feeling anxious about returning to school, and for many children they have been away from school for a long time. I hope this letter reassures you that all precautions have been taken to make our school as safe as possible, and that all children will return to school to thrive in this lovely school environment. We are following Government guidelines and look forward to welcoming all of our pupils back!

School will reopen on Wednesday 2<sup>nd</sup> September. Breakfast club and after school club will be available from this day. (Please see times for these club below)

As a staff we have produced a risk assessment to ensure that our children will feel secure and safe in school, ready to learn and spend time with their friends again. Below are the main points of the risk assessment.

### **Organisation of classes**

Each class will be in a bubble, in their own classroom and with the same staff. This allows us to follow Government guidelines, educate each child, but keep everyone safe.

### **Travelling to school, parking and times of arrival**

Arrival at school will be staggered for different year groups. Where possible, parents are encouraged to walk their children to school. If driving, different classes are asked, where possible, to park in different places.

**Dormice** please park in the crescent. **Drop off 8.55-9.05am**

**Hedgehogs** please park in the crescent. **Drop off 8.45-8.55am**

**Squirrels** please park on Longton Road. **Drop off 8.45-8.55am**

**Badgers** please park on Longton Road. **Drop off 8.55-9.05am**

**Deer** please park on Longton Road. **Drop off 8.45-8.55am**

**Owls** please park on Longton Road. **Drop off 8.55-9.05am**

### **Children and parents arriving on the school grounds**

**Dormice** will use their path and entrance into the nursery building. 2m markings will be placed along the path for parents to wait and move onto the next one, until they reach the door. Once they have handed their child over they can come back through the small gate and back through the carpark to avoid walking past the other parents.

**Hedgehogs** will enter through the main door. 2m markings will be placed along the path then exit the premises through the small gate onto the car park.

**Squirrels** will enter along the path and through the classroom door. 2m markings will be placed along the path then exit the premises through the small gate onto the village hall car park.

**Badgers** will enter along the path and through the classroom door. 2m markings will be placed along the path then exit the premises through the small gate onto the village hall car park.

**Deer** will enter along the path and through the classroom door. 2m markings will be placed along the path then exit the premises through the small gate onto the village hall car park.

**Owls** will enter along the path and through the classroom door. 2m markings will be placed along the path then exit the premises through the small gate onto the village hall car park.

### **In the classroom**

Due to Government guidance, the children will not be socially distanced in the classroom. (it would be impossible to do so). The classrooms have been arranged with the desks in rows and all facing the front. This means the children will not be facing each other at any point. (With the exception of Dormice and Hedgehogs, as they don't sit formally at tables). Each child will have a designated space to sit at, and a designated chair. Children will be provided with their own pencils, rulers etc so they don't have to share.

### **Hygiene in the classroom**

Children will wash their hands on a regular basis. There will be hand sanitiser stations in each classroom, as well as soap and water hand washing facilities. This will include entering the classroom in a morning, before and after break, before and after lunch and when they use the toilet. The tables will be regularly cleaned down, but especially before and after lunch has been served.

### **Toilets**

Each class has been allocated their own toilet, where all hygiene guidance regarding hand washing will be in place.

### **Worship**

There will be no whole school gatherings in the hall for worship until further guidance from the Government.

### **Break times**

Break times will be staggered and each class will be allocated a specific play area.

### **Lunchtimes**

Children will have their school lunch in their classroom rather than gathering in the hall. The serving of lunch will be staggered, as will lunchtime play, using designated play areas as per break time.

### **Ventilation in the classroom**

All internal doors, other than the main door into the school will be wedged open. Windows will be opened (weather permitting).

### **Cleaning**

All areas of the school will be cleaned thoroughly each night, with a deep clean taking place on Friday after school.

### **Home time**

Please can parents park in the same area as they parked at drop off time

Dormice will be collected between 2.55 and 3.05pm / 3.25 to 3.35pm

Hedgehogs will be dismissed from their gate as normal 3.20-3.30pm

Squirrels will be dismissed from their door 3.25-3.35pm

Badgers will be dismissed from the Badger door 3.35-3.45pm

Deer will be dismissed from their door 3.25-3.35pm

Owls will be dismissed from the Owl door 3.35-3.45pm

Due to only being a small school, you will be aware we have a limited number of staff. We have timetabled staff to cover breakfast and after school clubs, as well as being in the classroom during the day. Because of this we will have to put two classes together for both breakfast and after school club.

### **Breakfast Club**

This will run from 8.00 am every school day (we are sorry we cannot accommodate your child any earlier). This is organised as follows

Dormice and Hedgehogs will be located in the nursery.

Squirrels and Badgers will be located in the hall. (Access will be through the front door)

Deer and Owls will be located in Deer classroom. (Access will be through the Hedgehog playground)

### **After school Club**

This will run until 5.30pm each evening.

Dormice and Hedgehogs will be located in the nursery

Squirrels and Badgers will be located in the hall. (Access will be through the front door)

Deer and Owls will be located in Deer classroom. (Access will be through the Hedgehog playground)

### **What will happen if my child develops a fever/continuous cough at school?**

Your child will be isolated and parents will be contacted to collect their child as soon as possible.

### **What do I do if my child develops a fever/continuous cough whilst at home?**

Please do not bring your child into school if they are showing these symptoms, but seek medical advice.

### **Uniform**

We require children to wear uniform to school.

## **Attendance**

Following Government guidelines, all children are expected to return to school at the start of this new school year, full time.

## **Parents entering the school building**

You will not be able to come into the main school building at any point. You will still be able to access the office through the reception main door. This is to limit the number of adults in school.

Can we also ask that parents avoid the school office area between 8.45- 8.55 am as the Hedgehogs will be entering the building. Thank you for your understanding.

## **Face masks**

Your child will not be expected to wear a face mask in school.

If you have any questions, please feel free to contact school via email, and we will do our best to put your mind at ease. However, I do need to add that with everything in place, I cannot guarantee that your child will not get the virus, but we are doing all we can to prevent this.

We look forward to opening our doors again and welcoming everyone back. We have missed the children so much!

Yours sincerely

Mrs Clarey

